

Dear Parent/Guardian:

We have recently been notified that a student or an employee at your child's school has recently tested positive for the virus that causes COVID-19. This virus is transmitted through respiratory droplets produced when an infected person coughs, sneezes or talks. Persons within six feet for more than 15 minutes are considered *Close Contacts* and are at increased risk of developing this infection. A person who is a *Close Contact* with someone during their potential infectious period is required to self-quarantine for at least 14-days after the most recent contact.

You are receiving this letter because your child has shared a classroom or other gathering space with the tested individual, but did **NOT** meet the criteria of a *Close Contact* and is **NOT** required to self-quarantine. The Rock County Public Health Department or the Wisconsin State Contact Tracing Team has completed a full investigation with this individual and determined that your child has had limited contact with the infected person.

Although we must protect the privacy of the person involved, the health and safety of our staff and students is a top priority. We are providing you with the following information to help you make a well-informed decision for your family:

School Name: [SCHOOL NAME]

Date of last attendance of diagnosed individual: [DATE]

We have implemented the CDC recommended protocols for positive cases in schools. This includes temporary closure and thorough disinfection of all potentially affected rooms and surfaces. The Rock County Public Health Department has been in contact with the positive individual and anyone who has been deemed a *Close Contact*. These students and staff are in home-quarantine and will only be allowed to return once they have met the State of Wisconsin release criteria.

EDGERTON SCHOOL DISTRICT OFFICE

200 ELM HIGH DRIVE
EDGERTON, WI 53534



P : 608.561.6100



F : 608.884.9327

DR. DENNIS J. PAULI

DISTRICT ADMINISTRATOR
DENNIS.PAULI@EDGERTON.K12.WI.US

DR. TAD WEHNER

DIRECTOR OF FINANCE & PERSONNEL
TAD.WEHLER@EDGERTON.K12.WI.US

TRACY DEEVERS

DIRECTOR OF TEACHING & LEARNING
TRACY.DEAVERS@EDGERTON.K12.WI.US

DREW WELLMAN

DIRECTOR OF PUPIL SERVICES
DREW.WELLMAN@EDGERTON.K12.WI.US



As mentioned above, your child has not been identified as being at significant risk of exposure and may continue to attend school in-person. However, we respect your decision if you do not feel comfortable sending your child back to school for in-person learning at this time.

If your child exhibits any symptoms of COVID-19, we ask that you keep him/her home and seek the advice of your medical provider immediately. Some symptoms of COVID-19 may include fever, new cough, shortness of breath, sore throat, headache, fatigue, muscle aches, or loss of taste or smell. Symptoms typically start to appear 2-14 days after exposure.

Please contact us if you decide to keep your student at home, and do not hesitate to reach out if you have any questions or concerns.

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