



Dear Parent/Guardian:

We have recently been notified that a student or an employee at your child's school has recently tested positive for the virus that causes COVID-19. This virus is transmitted through respiratory droplets produced when an infected person coughs, sneezes or talks. Persons within six feet for more than 15 minutes are considered *Close Contacts* and are at increased risk of developing this infection. A person who is a *Close Contact* with someone during their potential infectious period is required to self-quarantine for at least 10-days after the most recent contact.

You are receiving this letter because your child has shared a classroom or other gathering space with the tested individual, but is exempt from self-quarantine due to consistent mask wearing and/or being fully vaccinated. The Rock County Public Health Department or the Wisconsin State Contact Tracing Team will complete a full investigation with the positive individual.

Although we must protect the privacy of the person involved, the health and safety of our staff and students is a top priority. We are providing you with the following information to help you make a well-informed decision for your family:

*School Name:* [SCHOOL NAME]

*Date of last attendance of diagnosed individual:* [DATE]

We have implemented the CDC recommended protocols for positive cases in schools. This includes temporary closure and thorough disinfection of all potentially affected rooms and surfaces. The Rock County Public Health Department will be in contact with the positive individual and anyone who has been deemed a *Close Contact*. These students and staff are in home-quarantine and will only be allowed to return once they have met the State of Wisconsin release criteria.

As mentioned above, your child is not required to quarantine and may continue to attend school in-person. However, we respect your decision if you do not feel comfortable sending your child back to school for in-person learning at this time.

If your child exhibits any symptoms of COVID-19, we ask that you keep him/her home and seek the advice of your medical provider immediately. Some symptoms of COVID-19 may include fever, new cough, shortness of breath, sore throat, headache, fatigue, muscle aches, or loss of taste or smell. Symptoms typically start to appear 2-14 days after exposure.

Please contact us if you decide to keep your student at home, and do not hesitate to reach out if you have any questions or concerns.