



Professional Development @Home - Summer 2020

TO: All Teaching Staff & Administrators

DATE: May 13, 2020

SUBJECT: Professional Development @Home

Through our experience with online learning, we learned a great deal and received excellent feedback from staff, families and students. We have reflected on our current practices and how we can improve instruction as well as be prepared for any future changes to instruction that are out of our control.

To better help us continue our learning and utilize Google tools in our daily instruction, we are expecting the following:

- Staff will be required to complete Level 1 Google training and pass the exam that goes with it by August 1st.
- Staff will be expected to complete the Google Classroom training and create a Google Classroom for your class by September 1st.



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Google Educator Certification - Level 1

Who: **All Administrators & Teaching Staff**

Why: Standardization of platforms K-12 & Improve Instruction

Through our experience with online learning, we learned a great deal, received excellent feedback from staff, families and students, and have reflected on our current practices. As a result, we can improve instruction for everyday learning and times when changes are out of our control (snow day, pandemic).



One of the areas that both staff and families gave feedback on was standardization of platforms. Platforms to deliver instruction are critical for online learning but they can also be used in our daily instruction. G Suite (Google Apps) for Education includes Google Classroom & will be our standard platform K-12. The certification enhances the knowledge and proficiency of the G Suite for staff.

Resources:

- Study using the [teacher center](#)
- [Register for the exam](#)
- Take the exam within 8 days of registering.

Timeline:

- **By August 1st** successfully pass the Google Certified Educator Level 1

Costs & Reimbursement:

- Cost is \$10.
- Upon passage complete the [form](#).
- Await the check.

Questions please email online@edgerton.k12.wi.us



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Google Classroom

Who: **All Administrators & Teaching Staff**

Why: Standardization of platforms K-12 & Improve Instruction

Google Classroom will be the main district platform for assigning work and housing resources for your class. Google Classroom helps students and teachers organize assignments, boost collaboration, and foster better communication.



There are various degrees to which Google Classroom can be used and we will be sharing expectations through templates to prepare for the 2020-2021 school year. We want to start the year delivering new learning to all of our students, build relationships and have a home-school connection to keep our families informed.

Resources:

- [Google Classroom](#) webpage
- [Google Classroom Training Center](#)

Timeline:

- **By September 1st** create a Google Classroom for each class.

Questions please email online@edgerton.k12.wi.us